



CFC Report Envelope Summary

Zone 33: Virginia and Albemarle Bay Area

Campaign Manager: _____
First Name Last Name

E-mail address: _____

Business Phone: _____

Department/Military Service: _____

Agency/Command: _____

Office/Unit: _____

Type of Gift	Number	Amount	(FOR CCA AUDITOR ONLY)
Pledge by Payroll Deduction			
Pledge by Check			
CONFIDENTIAL GIFTS			
TOTAL ENCLOSED			

1. Keep a copy of this report in case the CCA auditors have any questions when processing the contents.
2. Staple any confidential gifts in their own sealed envelopes to the top right hand corner of this report.
3. Limit the number of pledge forms in this report to 25.
4. Seal this report into the report envelope and mail this to:
 - CFC Processing Center**
 - c/o The Give Back Foundation/TASC
 - P.O. Box 7820
 - Madison, WI 53707-7820

Store contents securely to protect personal information.
 For more information, please visit opm.gov/ShowSomeLoveCFC

Thank you for your leadership to the Combined Federal Campaign.